

FOOD CRAFT INSTITUTE KHAJURAHO

छात्रावास आवेदन पत्र (Hostel Application Form)

पासपोर्ट साईज फोटो
चस्पा करें (Space for
recent
P.P. Size color
Photo)

कार्यालय उपयोग हेतु (For Office use only)

आवेदन क्र. /Application No.

आवंटन किया गया/Hostel Allotted (Yes/No)Room No. :Bed No :

पावती/ Hostel Fees Receipt (Sr. No.) राशि /Amount:

पूरा नाम (बड़े अक्षरों में) Full Name (in capital letters)

पिता/पति का नाम (Father's /Husband's Name)

माता का नाम (Mother's Name)

नागरिकता (Nationality)

लिंग (पुरुष/स्त्री/ ट्रांसजेंडर) (Gender (Male/Female/Transgender))

एस.सी/एस.टी./ओ.बी.सी.(अगर हाँ तो सर्टीफिकेट लगाएं) Whether belong to SC/ST/ OBC (If yes attach certificate)

जन्म तिथि (Date of Birth)

दिन (Day)	माह (Month)	वर्ष (Year)	आयु 1 जुलाई 2020 में (Age as on 1 st July. 2020)	दिन (Day)	माह (Month)	वर्ष (Year)

वर्तमान पता (Address for correspondence with Pin-code (in block letters))

स्थायी पता (Permanent Address with Pin-code (in block letters))

दूरभाष/मोबाईल नं. (Phone No with STD Code/Mobile No.)

आधार कार्ड क्रमांक (Aadhar Card no.)

ई-मेल आई.डी. (E-mail Id) :-

घोषणा

DECLARATION

मैं पूरी सत्यनिष्ठा एवं ईमानदारी से यह घोषणा करता/करती हूँ कि मेरे द्वारा आवेदन पत्र में दी गई समस्त जानकारी सत्य है, एवं आवेदन पत्र के साथ प्रस्तुत किए गए सभी दस्तावेज सही हैं। यदि मेरे द्वारा उपलब्ध करायी जानकारी गलत या असत्य है, तो ऐसी स्थिति में, मैं अपना प्रवेश छोड़ने के लिए सहमत हूँ तथा अपनी स्वेक्षा से स्वीकार करता/करती हूँ। मैंने पूरी समझदारी से इस प्रवेश की प्रक्रिया को समझ लिया है और मैं यह भी समझता हूँ कि एक बार की जमा की गई राशि सरकार के नियम अनुसार वापिस नहीं की जाएगी।

I hereby solemnly and sincerely affirm that the statement made and information furnished in my application form and also in all the enclosures thereto submitted are true. Should it however be found that any information furnished therein is untrue particulars, I realize that I am liable to the legal outcome and I also agree to leave my admission. This I'm accepting my own accord. I have carefully gone through and understood the conditions of admission. I also understand that fees once deposited will not be refunded as per Govt. rules.

स्थान/ Place.

दिनांक/Date.

अभिभावक/संरक्षक के हस्ताक्षर/
Signature of the Parent/Guardian

आवेदक के हस्ताक्षर/
Signature of the applicant

Hostel Warden

Cashier /Accountant

UNDERTAKING BY PARENTS / LOCAL GUARDIANS

I / We have read “students residential” Rules & Regulations laid down by The “Food Craft Institute”, and I / We undertake that my/our son/daughter/ward shall maintain good conduct and confirm to all the rules and regulations as may be enforce in hostel from time to time.

I / We also undertake that in the event of any deviation or violation my/our son/daughter/ward is liable to any disciplinary action as may be decided by the Principal.

Local Guardian will be in touch with the teachers and warden for attendance & progress of the ward, at least once every month. Students having less than 90% attendance shall forfeit their residence rights.

I / We understand that lady hostel residents shall be permitted to avail night-outs only written request from the Local Guardian. I /We understand that residents of the Hostels’ are not permitted to move out of the campus after 8.00 pm.

In case of prolonged illness, the Local Guardian shall be responsible to take care of the ward and withdraw him/her temporarily from the hostel.

In case of any disciplinary action by warden against any hostler, the local guardian shall be responsible for withdraw the ward immediately on being informed by the warden.

Signature of Local Guardian

Signature of Parent/ Guardian

UNDERTAKING BY HOSTLER

As a hostler, I undertake that I shall not damage the property of the Hostel or deface the walls of the room or public areas. I have noted that ragging is an offence and in case of indulgence in such crime, I am liable to any action under the law of the land and as per the rules of the Hostel, I will be expelled from the Hostel. I undertake that I shall not keep any motorbike/scooter/car in the premises during the course of my studies as a hostler except for assignments duly authorized by the Principal.

Signature of Applicant

Counter Signature of Parent / Guardian

Date:

RECOMMENDATION OF HOSTEL WARDEN

Remarks :

Allotted room no. _____

Signature of Hostel Warden

Approval of Principal/HOD

FOR OFFICE USE

The residence fee amounting to Rupees _____,

(In words _____) received vide

Receipt No. _____ Dated _____

Date

RULES FOR HOSTEL RESIDENTS

The resident of the boys / girls' hostel is required to maintain the following rules and regulations while they are living in the hostel:

1. Hostlers are required to maintain the hostel timings as per following:
 - a) Hostel gate will be open at 5:00 AM in the morning and will close at 9.30PM (for Boys) and 5:00 AM in the morning and will close 9.00 PM (for girls).
 - b) Before going to the respective hostels each hostler is required to make the attendance in the attendance registers available at Security Gate.
 - c) The Discipline Proctor will sign the attendance register.
 - d) Respective wardens will sign the attendance register.
2. **RAGGING** in the hostel is strictly prohibited and any matter reported, the name of the concerning student will be struck off from the roll of the Institute.
3. Late night permission will be granted on specific reasons as per following: For girls up to 9.30 PM and for boys up to 10.00 PM. Late night will be granted on written request duly signed by the respective wardens only once in a month.
4. Discipline Proctor will be responsible for any occurrence of RAGGING in the Hostel; he is advised to report the matter immediately to the respective wardens.
5. Night out permission will be allowed once in a month on written request with due permission of wardens and due consent of the parents.
6. All the hostlers are advised to give the name and address of the local guardian to the respective wardens along with telephone nos. Hostlers are also advised not to carry costly items such as ornaments and not to keep cash in the room.
7. The hostel for the next higher class will be allotted on the basis of performance in their preceding exams.
8. Each hostler is required to maintain 75% attendance in theory and practical classes. In case of shortage of attendance, the hostel facility will be withdrawn.
9. All the hostlers are strictly advised not to entertain any day scholar in the Rooms/Hostel Premises at any time, if matter reported, the hostel facility will be withdrawn.
10. Any loss of valuable items, Institute will not be responsible.
11. If case of emergency or sickness, hostlers are advised to report to the respective Wardens Immediately.
12. The doctor facility is available in the Institute on every Wednesday from 3.30 to 4.30 PM.
13. Smoking / Gambling is strictly prohibited in the hostel.

14. The consumption liquor is strictly prohibited in the hostel, if anybody found, drunk He/she will be rusticated from the Hostel.
15. Hostlers are also advised to avoid taking drugs etc. in the hostel, if any matter reported, he/she will be expelled from the Hostel.
16. Hostlers are advised to maintain the hostel property in a good form and damages occurred deliberately a fine of Rs. 1500/- each from the reported hostlers will be charged and concerning hostler will be bound to replace/repair the items damaged or cost of breakage.
17. Hostlers are advised to maintain their room clean, if anybody's room found dirty a fine of Rs. 200/- will be charged.
18. Hostlers are required to go to bed for sleep latest by 11.30 PM, if any light are found on after 11.30 PM the respective hostler will be fined Rs. 200/-. However, during examinations, the students are permitted to use the light at late night.
19. The Music system in the Hostel is not allowed, if anybody found using, the same will be seized and will not be given back to the students.
20. Use of electrical iron, heater and any electrical equipment is not permitted in the Hostel.
21. Cooking in any part of the hostel is strictly prohibited.
22. The mess is being run on co-operative basis and the mess charges are required to be deposited well in time.
23. Hostlers are required to take their breakfast/lunch/dinner in the hostel mess only. Breakfast 8.00 to 8.30 AM, lunch 1.00 PM to 1.30 Pm. (Saturday, Sunday & Holiday) Dinner 8.00 PM to 8.30 PM.
24. The consumption of the food in the hostel room is strictly prohibited.
25. While leaving the hostel on completion of their studies, hostlers are required to handover their room to the Maintenance Foreman and obtain No Dues Certificate. The amount of any damages will be recovered from their hostel caution money.
26. Hostlers are also advised to switch off the light/fan when it is not in use.
27. The complaint pertaining to the electric and water reported to the Maintenance Proctor, Maintenance Proctor will immediately report to the Maintenance Foreman for the immediate rectification.
28. In case of any scuffle the students involved will be asked to vacate the hostel.
29. Hostler Identity Card will be issued by the Authority and as and when asked by the Security Staff, hostlers are advised to show them their Identity Card.
30. The hostler is required to be vacate the hostel in case of any law and order Situation arises in the city and District Magistrate issue orders for it. At this stage hostlers are required to manage their stay on their own.
31. The violation of rules, no excuse shall be entertained at the level of Hostel Warden. Concern Hostler will be asked to vacate the hostel immediately.

UNDERTAKING

I, ----- student of -----year is hereby declare that I will abide the above mentioned rules and regulations while in my stay in the hostel.

Signature